

## When do we get common IT systems?

We have now officially merged, but the integration of the two organisations is not yet finalised. We are incrementally responding to the increasing demand for shared IT-systems, for instance a shared access point to all campuses, printing documents at another location, or even the approval of holidays for employees.

### Important Dates

The work on merging the two IT-system has long been underway. For now, only the 120 individuals with shared initials have been directly affected by changes to the IT-system. After the summer holidays, we will employ our new e-mail addresses and all employees will be affected. Hereafter, the many different IT-systems will be merged incrementally and continuously during autumn and winter.

List of important dates:

- May: Mapping and clear out of shared employee initials finalised.
- 10 August: New e-mail address (@kp.dk) for all students and employees. Your old e-mail account will continue to work. The process of moving e-mail domains will affect you. More information will follow on the matter later.
- September: In a prioritised order, we will commence the process of moving selected IT-systems to KP log-ins. You may access systems as per usual until further notice.
- Autumn: SIS merging.
- January 2019: Shared 'Navision,' 'RejsUD,' and 'Indfak2,' in service.

### In the meantime

Many employees and departments need access to systems across the former organisations. Unfortunately, we are currently unable to merge the IT-systems, which means we have to find alternative and pragmatic solutions.

Sometimes, the easiest solution is to coordinate with a colleague who has access to the appropriate system. Other times, extracting or exporting data from the system is the best solution, e.g. for head of departments to formally approve time sheets in mTid for salary. We have to constantly be aware and abide applicable laws and regulations on processing data.

### Merging the Systems – Why is it so difficult?

Many of the systems from both organisations are actually the same. However, merging the two systems is not an easy task and is often very complex. For instance:

- The systems are used differently. For this reason, the data residing in the systems are not easily coordinated and makes the coordination of the systems a long process.
- The systems are often integrated into other system and have to be coordinated in a controlled environment and process.
- Some systems are only accessible if you are using the login and network of the organisation you were formerly employed in.

- We are unable to comply with the license agreements linked to specific systems if many new users access the system.
- General Data Protection Regulation (GDPR).

For more information on using specific systems in the transitioning phase, please see:

([https://phmetropol-my.sharepoint.com/:w:/r/personal/hekl\\_phmetropol\\_dk/\\_layouts/15/Doc.aspx?sourcedoc=%7B419da553-a50d-40dc-ad62-3c882e3010eb%7D&action=default](https://phmetropol-my.sharepoint.com/:w:/r/personal/hekl_phmetropol_dk/_layouts/15/Doc.aspx?sourcedoc=%7B419da553-a50d-40dc-ad62-3c882e3010eb%7D&action=default)). The list is updated on a regularly basis.

If you have any questions on the guide, please contact Helle Klindt: [hekl@phmetropol.dk](mailto:hekl@phmetropol.dk)

For questions on working across systems, please contact Support (former Metropolitan University College) or Basen (former UCC).